

# People & Places Board

## Agenda

Tuesday, 11 January 2022  
1.00 pm

Online via Microsoft Teams

## **Guidance notes for members and visitors** **18 Smith Square, London SW1P 3HZ**

Please read these notes for your own safety and that of all visitors, staff and tenants.

### **Welcome!**

18 Smith Square is located in the heart of Westminster, and is nearest to the Westminster, Pimlico, Vauxhall and St James's Park Underground stations, and also Victoria, Vauxhall and Charing Cross railway stations. A map is available on the back page of this agenda.

### **Security**

All visitors (who do not have an LGA ID badge), are requested to report to the Reception desk where they will be asked to sign in and will be given a visitor's badge to be worn at all times whilst in the building.

18 Smith Square has a swipe card access system meaning that security passes will be required to access all floors. Most LGA governance structure meetings will take place on the **ground floor, 7<sup>th</sup> floor and 8<sup>th</sup> floor** of 18 Smith Square.

**Please don't forget to sign out at reception and return your security pass when you depart.**

### **Fire instructions**

In the event of the fire alarm sounding, vacate the building immediately following the green Fire Exit signs. Go straight to the assembly point in Tufton Street via Dean Trench Street (off Smith Square).

DO NOT USE THE LIFTS.

DO NOT STOP TO COLLECT PERSONAL BELONGINGS.

DO NOT RE-ENTER BUILDING UNTIL AUTHORISED TO DO SO.



### **Open Council**

Open Council, on the 7th floor of 18 Smith Square, provides informal meeting space and refreshments for local authority members and officers who are in London.

### **Toilets**

Unisex toilet facilities are available on every floor of 18 Smith Square. Accessible toilets are also available on all floors.

### **Accessibility**

If you have special access needs, please let the meeting contact know in advance and we will do our best to make suitable arrangements to meet your requirements.

Every effort has been made to make the building as accessible as possible for people with disabilities. Induction loop systems have been installed in the larger meeting rooms and at the main reception. There is a parking space for blue badge holders outside the Smith Square entrance and two more blue badge holders' spaces in Dean Stanley Street to the side of the building. There is also a wheelchair lift at the main entrance. For further information please contact the Facilities Management Helpdesk on 020 7664 3015.

### **Guest WiFi in 18 Smith Square**

WiFi is available in 18 Smith Square for visitors. It can be accessed by enabling “Wireless Network Connection” on your computer and connecting to LGA-Free-WiFi. You will then need to register, either by completing a form or through your Facebook or Twitter account (if you have one). You only need to register the first time you log on.

The LGA also offers the Govroam network, a Wi-Fi network which gives Members seamless roaming internet access across multiple public-sector locations if you have also signed up for this service. This network is enabled throughout our Westminster building and allows Members and staff from other authorities who are part of the Govroam network to seamlessly connect to our Wi-Fi.

### **Further help**

Please speak either to staff at the main reception on the ground floor, if you require any further help or information. You can find the LGA website at [www.local.gov.uk](http://www.local.gov.uk)

People & Places Board  
11 January 2022

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There will be a meeting of the People & Places Board at **1.00 pm on Tuesday, 11 January 2022**  
Online via Microsoft Teams.

A sandwich lunch will be available at 1.00pm

**Attendance Sheet:**

Please ensure that you sign the attendance register, which will be available in the meeting room. It is the only record of your presence at the meeting.

**Pre-meeting for Board Lead members:**

This will take place from **Time Not Specified** in Smith Square Rooms 3&4 (Ground Floor).

**Political Group meetings:**

The group meetings will take place from 10.00 -11.00am. Please contact your political group as outlined below for further details.

**Apologies:**

Please notify your political group office (see contact telephone numbers below) if you are unable to attend this meeting.

<b>Conservative:</b>	Group Office: 020 7664 3223	email: <a href="mailto:lgaconservatives@local.gov.uk">lgaconservatives@local.gov.uk</a>
<b>Labour:</b>	Group Office: 020 7664 3263	email: <a href="mailto:labgp@lga.gov.uk">labgp@lga.gov.uk</a>
<b>Independent:</b>	Group Office: 020 7664 3224	email: <a href="mailto:independent.grouplga@local.gov.uk">independent.grouplga@local.gov.uk</a>
<b>Liberal Democrat:</b>	Group Office: 020 7664 3235	email: <a href="mailto:libdem@local.gov.uk">libdem@local.gov.uk</a>

**Location:**

A map showing the location of 18 Smith Square is printed on the back cover.

**LGA Contact:**

Emma West – [emma.west@local.gov.uk](mailto:emma.west@local.gov.uk)

**Carers' Allowance**

As part of the LGA Members' Allowances Scheme a Carer's Allowance of £9.00 per hour or £10.55 if receiving London living wage is available to cover the cost of dependants (i.e. children, elderly people or people with disabilities) incurred as a result of attending this meeting.

**Social Media**

The LGA is committed to using social media in a co-ordinated and sensible way, as part of a strategic approach to communications, to help enhance the reputation of local government, improvement engagement with different elements of the community and drive efficiency. Please feel free to use social media during this meeting. **However, you are requested not to use social media during any confidential items.**

The twitter hashtag for this meeting is #lgapp

## People & Places Board – Membership 2021/2022

Councillor	Authority
<b>Conservative ( 12)</b>	
Cllr Kevin Bentley (Chairman)	Essex County Council
Cllr Morris Bright MBE (Vice Chairman)	Hertsmere Borough Council
Cllr Rachel Bailey	Cheshire East Council
Cllr Marc Bayliss	Worcester City Council
Cllr Peter Butlin	Warwickshire County Council
Cllr Hilary Carrick	Cumbria County Council
Cllr Sam Chapman-Allen	Breckland Council
Cllr Jordan Meade	Gravesham Borough Council
Cllr Eddie Reeves	Oxfordshire County Council
Cllr Martin Tett	Buckinghamshire Council
Cllr Philippa Williamson	Lancashire County Council
Cllr Barry Wood	Cherwell District Council
<b>Substitutes</b>	
Cllr Colin Davie	Lincolnshire County Council
Cllr Peter Heydon	Bracknell Forest Borough Council
Cllr Colin Kemp	Woking Borough Council
<b>Labour ( 4)</b>	
Cllr Simon Henig CBE (Deputy Chair)	Durham County Council
Cllr Kyle Robinson	Newcastle-under-Lyme Borough Council
Cllr Doina Cornell	Stroud District Council
Cllr Damien Greenhalgh	High Peak Borough Council and Derbyshire County Council
<b>Substitutes</b>	
Cllr Alan Waters	Norwich City Council
Cllr Rosanne Kirk	Lincoln City Council
Cllr Erica Lewis	Lancaster City Council
<b>Liberal Democrat ( 3)</b>	
Cllr Emily Smith (Vice-Chair)	Vale of White Horse District Council
Cllr Caroline Leaver	Devon County Council
Cllr Stan Collins	Cumbria County Council
<b>Substitutes</b>	
Cllr Michael Mullaney	Leicestershire County Council
<b>Independent ( 3)</b>	
Cllr Emily O'Brien (Deputy Chair)	Lewes District Council
Cllr Kevin Etheridge	Caerphilly County Borough Council
Cllr Sue Roberts	South Oxfordshire District Council
<b>Substitutes</b>	

Cllr Georgina Hill	Northumberland County Council
Cllr Nicola Dillon Jones	North Kesteven District Council
Cllr Rosemarie Harris	Powys County Council

## Agenda

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Tuesday 11 January 2022

1.00 pm

Online via Microsoft Teams

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**Date of Next Meeting:** Tuesday, 15 March 2022, 1.00 pm, Hybrid meeting (via Microsoft Teams OR Beecham Room, 18 Smith Square, London, SW1P 3HZ)